

**Lincoln Street School
Governance Committee
Meeting Minutes
March 4, 2015**

The meeting of the Lincoln Street School Governance Committee was held on the above date. In attendance were: Rich DuVarney, Wes Grossman, Karin Matray, Christi Deveraux and Tim Morehouse. Lorna Manuel and Storm Fuchs were absent

- Call to Order** Tim Morehouse called the meeting to order at 3:30.
- Roll Call and Pledge Of Allegiance** Pledge of Allegiance led by Rich DuVarney.
- Approval of Agenda** **4.1** Motion to approve by Tim Morehouse seconded by Rich DuVarney to approve the agenda for this meeting held on the above date. The motion carried unanimously.
- Consent Agenda** Rich DuVarney solicited a motion to approve consent agenda. Change of meeting minutes due to the misspelling of Karin Matray's name. Rich DuVarney solicited a motion to approve seconded by Karin Matray carried unanimously.
- School Report** Christi Deveraux presented the school report. Enrollment is currently at 84 students. High School Option Fair was a success families and presenters alike seemed to enjoy the informative event to explore other avenues for high school. Dana Brent received a grant from the Retired Teachers Association which funded the circuit project Lincoln Street participated in during Monday Clubs. The big focus currently is preparing for smarter balance assessments.
- CBO Report** Denise Cottingham presented the CBO Report and shared the LCFF funding source has increased by \$37,000.00 over 1st Interim. Expenses have increased and the deficit has decreased. Printing is a substantial expense for student packets which will be looked at for next year to cut expenses, purchasing workbooks could be more cost effective. The projected ending balance for the year is \$47,000.00 with \$15,000.00 in local funds from previous years.

Lincoln Street School Governance Committee Minutes – January 7, 2015 (cont.)

New Business

7.1 Denise explained the breakdown of funds and PERS continues to be a work in progress and an employee handbook is needed to complete the application process. The majority of the information for the employee handbook was taken from the TCDE employee handbook. Motion to approve handbook by Rich DuVarney with the change of coffee breaks to breaks. Karin Matray seconded motion carried unanimously.

Old Business

8.1 Karin Matray updated information regarding the LCAP. A staff meeting was held and another meeting is planned to include the parent and 8th grade student previously discussed.

Discussion

Tim Morehouse suggested some different strategies regarding advertisement for the school. Perhaps also recruiting at the Children's Fair and building a possible portfolio to share with families interested in Lincoln Street. Christi Deveraux explained the current advertisements in Parent Magazine including the Charter Directory which will be in this month's issue. Christi also shared that parents inquire about vouchers for various lessons to be chosen from a vendor list and paid for by Lincoln Street.

Next Meeting Date

The next meeting will be held May 6, 2015

Adjournment

There being no further business the meeting was adjourned at 4:00 pm.